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| meeting Minutes | |
| GRABILL TOWN COUNCIL | |
| Date: | December 11, 2024 7:00 PM |
| Location: | 13717 First Street Grabill, IN 46741 |
| Meeting called to order by: | President Claude E. Schrock |

# In attendance

President Claude E. Schrock

Councilman Wilmer Delagrange

Clerk-Treasurer Stephanie J. Smith

**IN ABSENCE**

Vice President Jeff Smead

# Approval of minutes

The minutes were read from the November 20, 2024 meeting and were approved under the contingency of corrections made. First motion to approve by Councilman Wilmer Delagrange, seconded by President Claude E. Schrock, motion carried.

**DLZ:**

**1. WATERWORKS IMPROVEMENTS**

**🞄Project A-Distribution and Water Plant Vacation**

-Lagoon Closure (IDEM approval complete, construction pending)

**🞄Project B-Water Tower**

**-**All tower rehab work complete

**2. TRAIL**

**🞄**DLZ/Town/Zach developing a possible plan for trail location thru NIPSCO property.

🞄Phase 1 (West Section, Leo-Cedarville, Grabill) Section to bid in Fall 2024

🞄Phase 2 (Grabill Section)

-Country funding confirmed, would like to bid Fall 2024

-Utility Conflict: Fiber optic line installed 2023 without Town approval

-Property and R/W secured

-Additional meeting (Highway, public, downtown, property owners, etc.)

-2C Pending: Contract and NTP December 2024, clearing/utilities/mob early 2025

🞄DLZ coordinating location of future bridge and new NIPSCO gas main

🞄Phase 3 (North Section, Grabill bridge section)-pending, no bid date or funding confirmed.

-Public Notification: Letter, publication in Courier

**3. COUNTY ARPA APPLICATIONS:**

🞄County (BakerTilly) confirmed Town has been awarded $2,750,000

-Project 76B: Sewer Lift Stations $630,790

-Project 76A: Sewer Lining & Extensions $2,119,210

🞄County has confirmed engineering costs are an eligible to paid by County ARPA grant

🞄NTP Engineering & scope approved at April meeting

🞄3A Pending: DLZ Supplement for ARPA services (Final bid docs, bidding, construction)

🞄Schedule: (Update)

-Nov 1 & 8: Advertisement

-Nov 20: Bids due/open @ 11:00AM

-Project 76A-2: Page Rd Sewer Extension

-Project 76A-3: Sewer Lining and Cleaning

**🞄**3B Wednesday November 20 Council Meeting-Bids received

-December 11 Council meeting: Execute Owner/Contractor agreements

🞄Grabill Road-Property Owner Meeting complete

🞄Page Road Property Owner Meeting-pending

🞄Action Item: Page Road VFD’s discussion, purchase

-Current quotes $13,995 (in stock) $9,475 (8-10 weeks) NOT part of ARPA grant

-DLZ has requested a quote from ARPA contract (sub service electric)

-Approve: Purchase of (1) VFD not to exceed the price of $15,000

\*\*First motion to approve the purchase of (1) VFD of expense not to exceed $15,000 made by Councilman Wilmer Delagrange, Seconded by President Claude E. Schrock. Motion carried.

🞄Grabill Road Easements Remaining-Jerry Sauder, Mark Sauder, Hull (Pending)

🞄Action Items: Award and Agreements

-Will take 5-10 days to receive signed contracts from contractors

-Secure final easements (Jerry Sauder, Mark Sauder, Hull)

**Motions noted below:**

-Award Project 76A-1 Grabill Road Sewer to API Construction for $841,084.00

-Award Project 76A-2 Page Road Force Main to Underground Contractors Inc for

$413,160.00

-Award Project 76A-3 Sewer Lining & Cleaning to Insituform Tech for $420,308.14

-Award Project 76B Lift Stations to Underground Contractors, Inc for $1,107,200.02

\*\*First motion to approve Projects 76A-1,76A-2,76A-3, 76B made by Councilman Wilmer Delagrange seconded by President Claude E. Schrock.

**🞄**Approve signing of Owner-Agreements outside of meeting

-Will take 5-10 days to receive signed contracts from contracts, secure final easements (Jerry Sauder, Mark Sauder, Hull)

🞄Approve notification sent to Allen County/BakerTilly of updated allocated $2,750,000 between projects 76A and 76B

**4.NIPSCO COORDINATION PROPERTY:**

🞄DLZ coordinating location of future bridge and new NISPCO gas main

🞄DLZ has requested a conference call with NIPSCO

🞄Pending: NIPSCO is working on a conference call date/time with DLZ

**5. CCMG 2023-2 APPLICATION (2024 STREETS):**

🞄Town Awarded $1,000,000 (November 3, 2023)

🞄 West and Illinois Street Contractor-Brooks Construction

🞄 West Street-Gas relocation complete

-West Street: Curb and asphalt base installation complete, drives/walks Spring 2025

-Illinois Street: Completion Spring 2025, Relocation plans on-going

🞄Action Item: Pay Application 2 $873,135.95

**KEVIN ROTH (NEW ALLEN ALLIANCE):**

Mr. Roth gave an update to the Town Council about the New Allen Alliance and the previously presented Executive Director position is no longer, due to lack of 100% participation from the Cities/Towns and Counties. He made note that all were in favor minus the Town of Leo-Cedarville but had not received a final vote from the Town of Grabill.

The New Allen Alliance had a meeting to discuss the future of the organization. What do the Towns want from New Allen Alliance, or if they want to further their relationships with The New Allen Alliance. Mr. Roth mentioned the N.A.A. has an upcoming meeting on what the Town’s expectations are moving forward and would like to have a representative from the Town present to discuss their intentions moving forward. The meeting will be held at the East Allen County School Administration Annex in New Haven, Indiana on February 11, 2025 at 8:00AM

Bicentennial memorial dedication scheduled for December 21, 2024 at 10:30AM, he revisited that their was a 50,000.00 Parks Department grant available but no one from Grabill has stepped forward of interest in this grant.

**ZACH KLUTZ (TAFT LAW):**

Zach presented the drafts for the Ordinance-Regulating and safe keeping of dogs within the Town of Grabill. He asked that the Grabill Town Council review and make any changes, for introduction and adoption at the January 8, 2025 Town Council meeting. He specified that this is not a full animal control but a safe keeping for dogs. And having implications for bites and not having them properly restrained.

Zach also presented another ordinance of Town Council and the Town of Grabill amending Ordinance 629-2010 establishing scheduling rates and charges to be collected by the Town of Grabill from the owners served by the Water Works. Zach specified that the if this ordinance was acceptable they would duplicate this for the Sewage works. This amendment would allow the ability to apply non-sufficient funds fees and the ability for the Town of Grabill to accept credit cards.

The real estate lease agreement from Bill Harris, for the use of the Grabill Fire Department building was intended for the tenant to be Northeast Allen County Fire District. And the following landlords would be split into ownership by percentage with Springfield Township and Cedar Creek Township.

The economics being $1 for rent for a long-term lease, and if there was a breach or do not maintain the lease, no longer use the building as a Fire station the Town has the right to terminate the lease. Zach would specify that if the Northeast Allen County Fire District became and Allen County Fire District there would be a note standing, they could not assign the building to anyone. And if the Northeast Allen County Fire District was no longer the ones using the facility, the Town of Grabill would have the ability to terminate the lease.

**A&K WATER:**

Mentioned that Teijin had an open record request. The Town (Stephanie J. Smith) responded to Teijin that all building permits, ground sampling violations, etc. needed to be obtained from the County that the Town of Grabill does not house this information.

A&K informed the Town of Grabill of an IDEM violation for TTHM HAA5 on October 10, 2025 they missed the sample they needed to submit, and that there would be an IDEM violation coming

for this incident.

**JESSE REDIGER(13428 FIRST STREET):**

Asked the Grabill Town Council if the has been any update to the fire Ordinance #417 as there was a resident directly behind the Northeast Allen Fire Station in Grabill that was in open burn within the last few weeks, The Town Council informed Mr. Rediger that they are still looking into the matter.

**STEPHANIE J SMITH (TOWN OF GRABILL):**

Presented the Grabill Town Council Resolution 1381-2024: Transfer of Funds for CCMG match, Mrs. Smith informed the Council that the funds were there but were not properly allocated. Mrs. Smith 323,781,127.75 for the Town’s match for the 2024 CCMG. First motion to approve Resolution 1381-2024 made by Councilman Wilmer Delagrange, seconded by Town President Claude E. Schrock motion carried.

**A/P:**

Grabill Town Council was presented the AP for December 2024 and Payroll for December 6, 2024

First motion to approve payables by Councilman Wilmer Delagrange, seconded by Town President Claude E. Schrock motion carried.

**MEETING ADJOURNED AT 7:56PM**

**NEXT MEETING**

Next meeting will be January 8, 2025 at 7:00 PM at 13717 First Street Grabill, IN 46741

Submitted by: Approved by:

Stephanie J. Smith Claude E. Schrock

Clerk-Treasurer Town of Grabill Town President Town of Grabill