

MEETING MINUTES

GRABILL TOWN COUNCIL

Date/Time August 21, 2024 7:00PM

Location: 13717 First Street Grabill, IN 46741

Meeting called to order by: President Claude E. Schrock

IN ATTENDANCE

President Claude E. Schrock
Councilman Wilmer Delagrang
Clerk-Treasurer Stephanie J. Smith

ABSENT

Vice President Jeff Smead

APPROVAL OF MINUTES

The minutes were read from the August 21, 2024 meeting and approved, first motion to approve made by Councilman Wilmer Delagrang, seconded by President Claude E. Schrock.

AGENDA

•TAFT LAW:ZACH KLUTZ:

Utility Relocation for NIPSCO, this will affect the NIPSCO substation location.

Council asked Zach to amend present ordinance outlining no parking on Main Street. The current ordinance states no parking on Main Street between 2nd and 3rd. Amendment to this Ordinance would reflect No parking on Main Street between 2nd and 3rd streets from the hours of 6:00AM-6:00PM

Zach informed Council that he would amend and bring updated ordinance to next Town Council meeting being held at 13717 First Street Grabill IN 46741 on September 4, 2024 at 7:00PM

•DLZ:

Waterworks Improvements:

▪Project A-Distribution and Water Plant Vacation

- Communications work ongoing.
- Pending: Lagoon Closure

-1A1 ACTION ITEM: Change Order 3

-Increase in contract price from \$2,145,181.42 (+\$48625.00)

-Increase in contract time to 875 days for Final Completion (+360 days for Lagoon Closure by December 23, 2024)

-1A2 ACTION ITEM: Pay Application 16

| | |
|-------------------------|------------------------------------|
| -Total Amount Requested | \$48,625.00 |
| -Retainage: | \$0.00 |
| -Amount Due: | \$48,625.00 |
| -Progress: | \$2,118,558.23/\$2,145,181.42(99%) |

▪Project B-Water Tower

- All tower rehab work complete; pending final punch list.

Trail:

- DLZ/Town/Zach developing a possible plan for trail location thru NIPSCO property
- Phase 1 (West Section, Leo-Cedarville, Grabill) Section to bid in Fall 2024
- Phase 2 (North Section, Grabill bridge section) later date in 2024, TBD-Need to setup meeting with Highway/Town.
- DLZ coordinating location of future bridge and new NIPSCO gas main.

County ARPA Applications:

- County (BakerTilly) confirmed Town has been awarded \$2,750,00
- County has confirmed engineering costs are an eligible to paid by County ARPA grant
- NTP Engineering & scope approved at April meeting
- Pending: Separate engineering work-order agreement
- Project 76B: Sewer lift stations \$630,790
- Project 76A: Sewer lining & extensions \$2,119,210
- Need to under contract by end of 2024
- Easements required for Grabill Road Sewer extension
- Kick-off meeting with BakerTilly complete
- Grabill Road-Property Owner Meeting-Complete
- Property exhibits sent out/coordination ongoing
- Pending: Page Road-Property Owner Meeting

NIPSCO Property

- DLZ coordinating location of future bridge and new NIPSCO gas main
- DLZ work on bridge plan to coordinate with NIPSCO gas main
- DLZ has requested a conference call with NIPSCO

CCMG 2023-2 Applications (2024 Streets)

- Town Awarded \$1,000,000 (Nov 3, 2023)
- West and Illinois Street
- Update: Contractor-Brooks Construction
- Complete: Illinois Property Owner Meeting
- Schedule: Delays associated with gas services
- Action Item: NTP given to NIPSCO as non-reimbursable, awaiting start date

•Action Item: Pay Application 1

| | |
|-------------------------|----------------------------------|
| -Total Amount Requested | \$251,447.54 |
| -Retainage | \$13,234.08 |
| -Amount Due | \$251,447.54 |
| -Progress | \$251,447.54/\$1,332,127.00(19%) |

CCMG Update:

- For the 2024 application, INDOT has raised the maximum total grant to \$1,500,00 Construction Cost \$2,000,000 (Town Match \$500,000)
- Applied for First Street by July 31 deadline
- \$996k total construction (\$249k town match)

Lead Service Line Replacement (LSLR):

- All communities have to complete an Inventory and various other compliance items.
- DLZ is working with Ryan Walls on possible grant application for the phase 2
- Update: Grant approved for LSLR (admin/inventory work)
- Action Item: DLZ to start LSLR program
- Action Item: DLZ/Ryan-Erik to review lead/copper testing date and develop a plan for Compliance

Plan Reviews:

Henry Lengacher Property/Drive
Our Country Home

•A & K:

Informed Council of hired Full-time help for Town of Grabill daily operations increased budgeted amount for contracted help sent in for proposal for next year's budget. This would increase the Town's contracted billed amount to A&K monthly by 9,360.00

Erik informed the Town Council of sewer issues on Indiana Street, running off 1 pump out for repair. Page Road replacement of 1 section of pump, previous repairs totaled approximately 7,000.00 Invoicing of work to follow.

Erik proposed to Town Council of purchase of hydrant meter for the fire trucks, this would offer the ability track the water usage during fire training courses performed by Northeast Fire. The cost of hydrant meter would be \$1600.00 This information/usage is pertinent to annual water audits.

•ALAN LENGACHER-SAWMILL DRIVE:

Mr. Alan Lengacher asked the Grabill Town Council for access to hook into the Town's Sewer service. Grabill Town Council asked for Mr. Lengacher to provide a detailed sketch on what the full intent would be. They asked Mr. Lengacher to obtain this information for its compliance and acceptance from the Town of Grabill's-Town Engineers (DLZ).

The manhole would need to be inspected to certify that it is capable of handling the new addition of tie in, these standards would have to be in line with Fort Wayne as well as Maysville Water standards.

Town of Grabill Engineers (DLZ) suggested to reach out to reputable engineer to draft up the plans for hooking into sewer for home usage.

Grabill Town Council questioned how they obtained the building permit for the home without drafted access to sewer connection. Mr. Lengacher stated the survey showed a manhole/sewer on their right of way. The building department of Fort Wayne preferred Mr. Lengacher to hook into the existing sewer versus placing septic system. Martin Schmucker obtained the permit and said that sewer and water wouldn't be an issue. Mr. Alan Lengacher claimed that he had spoken to Jeff Smead and that water and sewer wouldn't be an issue.

DLZ asked Alan & Henry Lengacher to have the system assessed and see where their sanitation is coming out of the house and hooking into the existing sewer. Ensuring that there would be a 2% slope from the home to main connection. Grabill Town Council wants all this information obtained and approved by Town's engineers (DLZ) for compliance according to Fort Wayne and Maysville water compliance before giving Mr. Lengacher authorization.

●A/P:

Grabill Town Council was presented Accounts Payable for July 17, 2024 & August 7, 2024, Accounts Payable for EOM July 2024 and past payrolls August 2, 2024 & August 16, 2024

First motion to approve Payables by Councilman Wilmer Delagrange and seconded by President Claude E. Schrock

MEETING ADJOURNED AT 7:59PM

NEXT MEETING

Next meeting will be September 4, 2024 at 7:00PM at 13717 First Street Grabill, IN 46741

Submitted by:
Stephanie J. Smith
Clerk-Treasurer
Town of Grabill



Approved by:
Claude E. Schrock
Town President
Town of Grabill

